

Job Title: Schools Team Leader
Hours: 28 - 35 hours (term-time only)
Salary: £18 070.06 – £22 587.58 (BHCM Band B)
Annual Leave: 23 – 28 (to be taken in school holidays)

The current vision of the Schools team is to see a Christian presence in every school in Brighton and Hove. They aim to achieve this through partnership with the local church and other Christian organisations based in the city. The team support schools through assisting schools with collective worship and Social, Moral, Spiritual, and Cultural (SMSC) development. They add flavour to Religious Education (RE), designing days that are tailored to meet the needs of each school. Being attentive to the needs of schools in the city, the team actively ask where they be supportive, allowing new and deeper relationships to be formed. Alongside assemblies and RE days, the team support schools with bespoke workshops and presentations, It's Your Move (a year 6 transition to secondary school workshop) and Hot Off The Press (an Easter experience day for year 5 and 6).

Summary of Main Responsibilities:

- 1.) Lead and develop the vision of the Schools team.
- 2.) Oversee writing, scheduling, and delivering of Christian themed assemblies.
- 3.) Oversee creation and facilitation of Prayer or Reflection Spaces.
- 4.) Oversee the delivery of workshops or other support for schools.
- 5.) Undertake and deliver necessary training in accordance with the role.
- 6.) Adopt a flexible approach to working hours.
- 7.) Build and maintain key relationships with children and youth workers from churches and other Christian organisations.
- 8.) Represent BHCM at all events and in churches.

MAIN RESPONSIBILITIES:

- 1.) **Lead and develop the vision of the Schools team.**
 - 1.1. Share the Gospel with children and young people in all key stages across Brighton and Hove.
 - 1.2. Authentically communicate the Christian faith.
 - 1.3. Lead and support the members of the Schools team and assist the wider staff team when required.
 - 1.4. Value the diverse gifting within the team and the strengths of each individual.
 - 1.5. Organise the rota for the whole school year.
 - 1.6. Remain open to new areas of schools work and ways in which we partner with the church.
- 2.) **Write, schedule and deliver Christian themed assemblies, with the Schools team.**
 - 2.1. Maintain and develop strong relationships with existing and new school staff.
 - 2.2. Confidently write, perform, and deliver assemblies in schools.
 - 2.3. Contribute to the creation of seasonal assemblies.
 - 2.4. Competently use media, including PowerPoint.
 - 2.5. Maintain our strong Christian ethos whilst educating children through a dramatic and visual presentation.
- 3.) **Create and facilitate Prayer or Reflection Spaces, with the Schools team.**
 - 3.1. Confidently contact schools to promote and share about the ways we can support learning.
 - 3.2. Sensitively assist in creating experiential spaces, look for new ways to create zones that communicate Christian themes.
 - 3.3. Diplomatic approach to being in schools for experiential spaces.
 - 3.4. Work alongside other local charities, working within schools, to deliver Prayer Spaces.
- 4.) **Organise and oversee the delivery of workshops, or other support for schools, with the Schools team.**
 - 4.1. Oversee and deliver workshops, RE lessons, or other support as required with the Schools team.
 - 4.2. Keep any teaching Gospel focused.



BRIGHTON AND HOVE CITY MISSION



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Brighton and Hove City Mission, Calvary Church Building, Stanley Road, Brighton, East Sussex, BN1 4NJ | 01273 609484 | office@bhcm.org.uk
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- 5.) **Undertake and deliver necessary training, events or promotions, in accordance with the role.**
5.1. Undertake courses as deemed necessary for the role.
5.2. Lead the team with training to equip the local church.
5.3. Attend seminars, events, or promotions as deemed necessary for the role.
- 6.) **Adopt a flexible approach to working hours.**
6.1. Lead the team in a flexible manner to deliver the work during school hours and occasionally during other times throughout the year.
- 7.) **Build and maintain key relationships with children and youth workers from churches and other Christian organisations**
7.1 Meet with children and youth workers from across the city to maintain links with the local church.
7.2 Highlight where the local church can serve within their local school community.
7.3 Drive the vision and implementation of a city-wide youth event, in partnership with local youth leaders.
7.4 Meet and pray with the Off The Fence schools and youth team to bless, equip, and empower Christian workers in schools, and lift up schools in the city.
7.5 Maintain the already strong relationships with other Christian schools' work organisations in the city.
- 8.) **Represent BHCM at all events and in churches.**
8.1 All our staff must strive towards fulfilling our vision.
8.2 All staff members are expected to be at BHCM events.
8.3 All staff members will be expected to represent BHCM by making presentations in churches and producing written reports for publicity.



PERSON SPECIFICATION

Essential

People Skills:

Communication skills, verbal and written
Presentation and teaching skills
Pastoral skills

Strategic Skills:

Decision making skills
Management skills
Problem solving skills
Flexible and adaptable to change
Ability to work both individually and within a team
Time management skills to manage your own and the team diary

Knowledge and Experience:

Experience of schools' work
Good working knowledge of current legislation
Good working knowledge of safeguarding of children
Hold a valid UK driving licence
Have access to a vehicle

Desirable

Experience in children, youth, and school ministry
Relevant qualifications in Christian children, youth, and schools work
Interdenominational knowledge

Genuine Occupational Requirement: All staff are central to the fulfilment of the statutory objects of Brighton and Hove City Mission, and are required to demonstrate a clear commitment to the Christian faith.

Informal chat before Thursday 24th August 2023 (please book a time by contacting office@bhcm.org.uk).

Application closing date Friday 25th August 2023 at 5pm.



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